

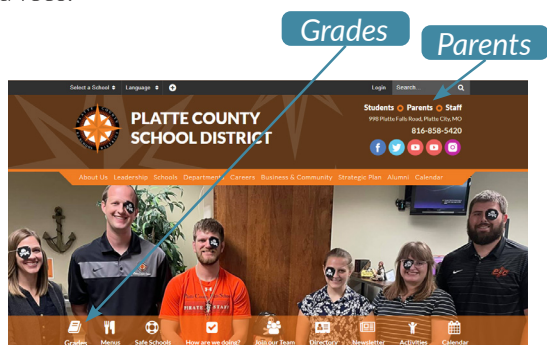
# Guide to Parent Portal

Enhance your connection between your students and their education.

Platte County R-3's student and parent information system (PowerSchool) allows parents access to important, up-to-date student information. With effective parent communication and involvement, we can help drive student success.

## Purpose of Parent Portal

PCR-3's student and parent information system (Parent Portal) allows parents access to class schedules, attendance, assignments, grades, and will have links to meal payments and fees.



## How do I begin using Parent Portal?

Parents receive a Parent Portal access letter at back-to-school nights or registration days with instructions for registering for Parent Portal. Each student has a unique "Access ID" and "Access Password." Parents who did not receive their new

PowerSchool Access ID and Password at registration days or back-to-school nights can either pick theirs up at future back-to-school nights, look for them to come home with the elementary student, or contact your school.

To begin using Parent Portal:

- Once you have your student's Access ID and Access Password, visit [platte.powerschool.com/public](https://platte.powerschool.com/public) on an internet browser.
- You can access the parent portal page from the "Grades" icon or **Parent Tab** of the District's website.
- Once you have completed your PowerSchool Parent Portal account on a browser, you can also access the **PowerSchool Mobile app** using the same login credentials.

## Creating a Parent Portal Account

Visit [platte.powerschool.com/public](https://platte.powerschool.com/public). Under the "Parent Sign In" section, click on the "Create Account" tab. Then click on the blue "Create Account" button.

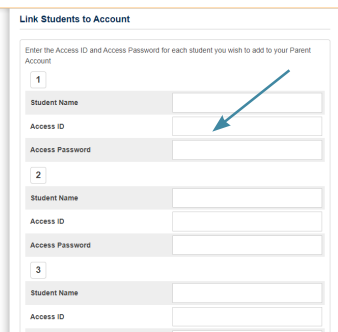
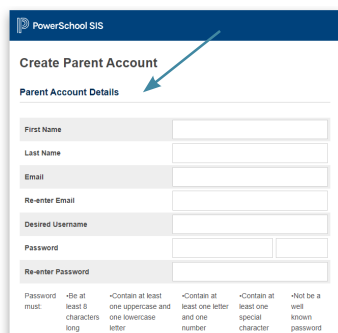
Students can sign in from [platte.powerschool.com/public](https://platte.powerschool.com/public) under the "Student Sign In" section using their school email address and email password.

## Create your Parent Account

by entering your name, email, desired username and password. *This is not your Access ID and password.* This will become your Parent Portal username and password.

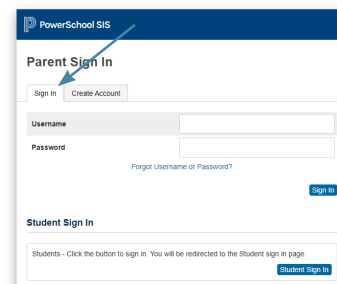
Then add your student(s) to your account under the **“Link Students to Account”** section. This is where you’ll enter the Access ID and Password for each student. Be sure the name of your student is exactly as provided during enrollment. Click the blue **“Enter”** button.

Once you’ve completed this step, you’ll receive a **verification email**. To be able to sign in to Parent Portal, you must click on the link within this email.



## Logging in to Parent Portal

Visit [platte.powerschool.com/public](https://platte.powerschool.com/public). Under the **“Sign In”** tab, input your user name and password that you chose when creating your account. If you forget your password, click the **“Forgot Username or Password”** link.



## Who can I contact if I have questions?

If you have questions regarding PowerSchool Parent Portal, please contact your child’s school for assistance.

